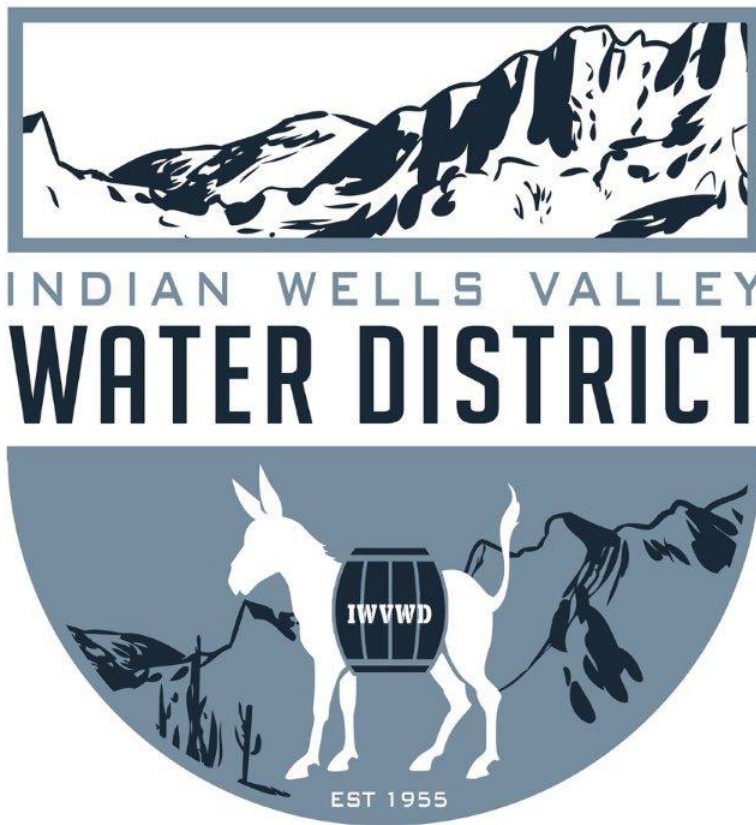


INDIAN WELLS VALLEY WATER DISTRICT

Board of Directors Meeting



April 13, 2026



INDIAN WELLS VALLEY WATER DISTRICT



BOARD OF DIRECTORS

Ronald R. Kicinski, President
 David C. H. Saint-Amand, Vice President
 Mallory J. Boyd
 Charles D. Griffin
 Stanley G. Rajtora

George D. Croll
General Manager
 Krieger & Stewart, Incorporated
Engineers
 McMurtrey, Hartsock, Worth & St. Lawrence
Attorneys-at-Law

2026 COMMITTEE ASSIGNMENTS

ADMINISTRATION/EXECUTIVE COMMITTEE
 (GRIFFIN/KICINSKI)

Personnel, Legal Matters, General Plan, Community Relations, Board Meeting Agendas, Ordinances, Rules, Regulations, Policies, Procedures, Customer Service, Variances, Director’s Manual. Groundwater Sustainability Act, Indian Wells Valley Groundwater Authority, Water Management, Water Policy, Conservation, Alternative sources for water supply including Blending, Importation, Reuse, etc.

FINANCE COMMITTEE
 (KICINSKI/BOYD)

Rates, Cost-of-Service, Budget, Audits, Cost Allocation, Investments, Financial Services, Insurance, Loans/Grants, Water Sales & Service Policy Manual, Accounting, Assessment Districts, Billing, etc.

PLANT & EQUIPMENT COMMITTEE
 (RAJTORA/ SAINT-AMAND)

Transmission/Distribution System, Vehicles & Equipment, Wells, Reservoirs, Real Property Management, and Telemetry, Water Quality, Urban Water Management Plan, CalWEP, Title 22 Compliance, etc.

Committee Meetings are generally scheduled on a regular day and time.
 Committee Meetings are subject to change.

Plant & Equipment
Finance
Administration/Executive

Monday before the Board Meeting at 3:00 p.m.
 Tuesday before the Board Meeting at 3:00 p.m.
 Wednesday before the Board Meeting at 3:00 p.m.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

REGULAR BOARD MEETING

AGENDA

MONDAY, APRIL 13, 2026
CLOSED SESSION - 4:30 P.M.
OPEN SESSION - 6:00 P.M.

BOARD OF DIRECTORS' HEARING ROOM
500 W. RIDGECREST BLVD., RIDGECREST

All District meetings are streamed live through Zoom

Join Zoom Meeting at:
<https://zoom.us/j/9649549487>
Meeting ID: 964 954 9487

One tap mobile:
669-900-9128, 9649549487# US (San Jose)
669-444-9171, 9649549487# US
Dial by your location:
669-900-9128 US (San Jose)
669-444-9171 US
253-215-8782 US (Tacoma)

(In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Isabel Tejada at (760) 384-5502. Requests must be made as early as possible and at least one full business day before the start of the meeting. Pursuant to Government Code section 54957.5, any materials relating to an open session item on this agenda, distributed to the Board of Directors after the distribution of the agenda packet, will be made available for public inspection at the time of distribution at the following location: Indian Wells Valley Water District, 500 W. Ridgecrest Blvd., Ridgecrest, CA.)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Posting of Agenda Declaration
5. Conflict of Interest Declaration
6. Public Questions and Comments on Closed Session
7. Closed Session
 - A. Potential Litigation
Conference with Legal Counsel
1 Matter
(Pursuant to Government Code Section 54956.9(d)(2)(4))

- B. Existing Litigation
 - Conference with Legal Counsel
 - Mojave Pistachios, LLC v Indian Wells Valley Water District, et al.*
 - Orange County Superior Court Case No. 30-2021-01187275-CU-OR-CJC
 - (Pursuant to Government Code Section 54956.9(d)(1))

- C. Real Property Negotiations
 - District Negotiators: George Croll and Jim Worth
 - Landowner Negotiator: Gary Arnold, Esq.
 - Property Description: Little Lake Ranch, Inc.
 - (Pursuant to Government Code Section 54956.8)

- D. Personnel Matter
 - One Position: General Manager
 - Consider the appointment of the General Manager.
 - (Pursuant to Governments Code Section 54957)

- 8. Public Questions and Comments
 - (This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda and over which the Board has jurisdiction. However, no action may be taken by the Board of Directors on any item not appearing on the agenda. Non-agenda speakers are asked to limit their presentation to five minutes. Public questions and comments on items listed on the agenda will be accepted at any time the item is brought forth for consideration by the Board. When you are recognized by the chairperson, please state your name for the record.)*

- 9. Current Business/Committee Reports
 - A. Consent Calendar
 - Description:** Approval of Board Meeting Minutes and Accounts Payable Disbursements.
 - 1. Approval of Minutes:
 - i. March 09, 2026, Regular Board Meeting.
 - ii. March 24, 2026, Special Board Meeting
 - 2. Approval of Accounts Payable Disbursements.

 - B. Admin/ Exec Committee
 - 1. Organization Chart Revisions
 - Description:** Review and discussion on the proposed revisions of the Organizational Chart, including title changes.

 - 2. Job Description Revisions
 - Description:** Review and discussion on the proposed revisions of the job descriptions for Chief Engineer, Operations Manager, Construction Supervisor and Water Supply Supervisor

 - C. Plant and Equipment Committee
 - 1. Acceptance of Contract work for FY 2025-26: Construction of Trench Pavement Replacement (Onstott Construction)

Description: Staff to present recommendation to accept the Contract Work performed by Onstott Construction for the 2025-26 Fiscal Year.

Committee Recommends the Following: The Board accept the work performed by Onstott Construction for \$250,285.11 and release retention of \$12,514.20.

2. Request for Variance: Onstott Construction for APN 477-020-23

Description: Staff to present the Request for Variance.

Committee Recommends the Following: The Board grant the variance with a Covenant Running with the Land requiring the construction of the pipeline across the entire frontage if/when needed in the future.

3. Request for Variance: Kim Young for APN 354-021-12 (1360 N. Brady Street)

Description: Staff to present the Request for Variance.

Committee Recommends the Following: The Board grant the variance with the provision that an easement, of width agreeable to both parties, be recorded against both properties that allows the water service connection to Reeves Ave.

D. Comprehensive Groundwater Adjudication

Description: Report and discussion regarding the status of the Comprehensive Groundwater Adjudication.

E. Indian Wells Valley Groundwater Authority

Description: Report and discussion regarding meetings of the Indian Wells Valley Groundwater Authority (IWVGA). Including, Board discussion and consideration of issues of importance requiring action by the IWVGA. Next meeting is scheduled for May 13, 2026.

F. Water Resources Development Act Overview of Imported Water Pipeline Project

Description: Staff to present an analysis of the Imported Water Pipeline Project

G. General Manager Update (The Board will consider and may act on the following items):

Description: Water District Business

1. Significant WD events, service outages, emergencies etc.
2. Pertinent Legislative Updates
3. Personnel safety and injury reports
4. Updates on Committee meeting topics not covered elsewhere
5. Public Outreach and Meeting/Conference attendance requests

H. Engineering Update (The Board will consider and may act on the following items):

Description: Engineering updates

1. Update on District consolidations
 - i. Inyokern CSD
 - ii. Rademacher Way/Gordon St.
 - iii. Dune 3 Mutual Water Company
 - iv. Stark Street Water System
2. Brady Street Transmission Pipeline Replacement

I. Financial Update (The Board will consider and may act on the following items):

Description: Report on the District's current financial status

1. Year to date water use
2. Financial Reports and status
3. Water Smart notifications
4. Turn-off/Turn on monthly data

J. Operations Update (The Board will consider and may act on the following items):

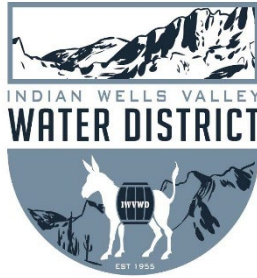
Description: Update on Operations

1. Valve exercising
2. Utility marking data (USA North and South)
3. NO-DES Flushing
4. After Hours Calls
5. Service Lateral Repairs
6. Lateral Replacements
7. Hydrants Repairs / Replacements
8. Mainline Repairs
9. Water Supply

10. Board Comments/Future Agenda Items.

11. Date of next Regular Board meeting: **May 11, 2026.**

12. Adjournment.



Committee Reports

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

PLANT AND EQUIPMENT COMMITTEE
REGULAR MEETING

REPORT

MONDAY, APRIL 6, 2026 – 3:00PM
BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

Attendees: David Saint-Amand, Stan Rajtora, John Svika, Ty Staheli, George Croll and Renee Morquecho.

1. Call to Order

The meeting was called to order at 3:00 pm.

2. Committee/Public Comments

None.

3. Acceptance of Contract Work for FY 2025-26: Construction of Trench Pavement Replacement (Onstott Construction)

All work performed by Onstott Construction for Fiscal Year 2025-26 has been completed. The District is holding retention in the amount of \$12,514.20. The total amount of work completed this year was \$250,285.11. Staff would like to close out this year's work and then start trench pavement replacement anew after July 1st. After discussion, the Committee recommended the Board accept the work performed by Onstott Construction for \$250,285.11 and release retention of \$12,514.20.

4. Request for Variance: Onstott Construction for APN 477-020-23

Onstott Construction owns APN 477-020-23 on Gordon Street north of Church Avenue, the parcel will be used for storage. Water service will be needed, but currently there is no pipeline fronting this parcel. A mainline extension will be needed on Gordon Street, connecting to the existing pipeline on Church Avenue. The District's Sales & Service Policy requires "a water main line extension to and across the entire frontage of the parcel(s) to be served". A water main extension across the entire frontage of the parcel to California Avenue is not needed. Surrounding parcels can access water from existing District facilities. The Committee recommended the Board grant the variance with a Covenant Running with the Land requiring the construction of the pipeline across the entire frontage if/when needed in the future.

5. Request for Variance: Kim Young for APN 354-021-12 (1360 N. Brady Street)

Kim Young is the owner of 354-021-12 (1360 N Brady Street). Currently the only pipeline that fronts this property is the District's transmission pipeline on Brady Street. In the past, this parcel was served by a well shared with the neighbor to the north (1380 N Brady St.). This well is no longer functioning and the neighbor is receiving water from the District off the pipeline on W. Reeves Avenue. A mainline extension to reach the Young property would result in a dead-end with one connection and it would be highly unlikely the pipeline would need to be extended to reach any neighboring parcels. All neighboring properties can currently be served by District pipelines on Reeves or Ward Avenue. The District's Sales & Service Policy requires "a water main line extension to and across the entire frontage of the parcel(s) to be served". Ms. Young is requesting a variance to this policy and would like to set a meter on Reeves and run a service to their parcel through an easement granted by their neighbor at 1380 N Brady Street. After discussion, the Committee recommended the Board grant the variance with the provision that an easement, of width agreeable to both parties, be recorded against both properties that allows the water service connection to Reeves Ave. Future property owners need to be aware that an easement exists, allowing water to connect to 1360 N Brady and prohibit the disconnection of this service.

6. Anniversary Tank Inspections: Update on Inspection and Repairs

Anniversary inspections have been completed on the newest water tanks/reservoirs that were added to the District's system. The new tanks at Gateway, C-zone and the College were drained and inspected by the contractor and coating subcontractor. Some touch-up work was needed inside all three tanks and that was completed the week of March 23rd. Currently, Staff is working with the contractor to schedule the disinfection/re-filling of the tanks following the 7-day cure period for the coating repairs.

7. Solar Sites Security Upgrades and Solar System Repairs: Update

All cameras are up and running and all repairs have been completed. The invoice for the repairs due to vandalism has been submitted to the District's insurance provider SDRMA.

8. Water System Consolidations: Update

- Inyokern CSD: General Manager Croll reported that the ICSD has paid the District in full for assistance provided in the past. He has not heard whether they were able to get the other well running, but they are being more aggressive in collecting back fees owed. The State may be planning the next public meeting for the end of this month.
- Dune 3: The agreement Dune 3 and the District has been signed. The SWRCB sent their approval to proceed to bid last Friday. Staff will work with GHD to finalize the bidding schedule and pre-bid meeting.

Stark Street: This project will be completed via a change order to the Dune 3 project. The CEQA exemption was filed with the County and State last month. Staff and legal counsel are working with LAFCO to obtain emergency connection permission.

Rademacher Way (Phase 2): The IWVGA is moving forward with using a third-party company to obtain the last easements and also right-of-way for the Stark Street project. Once the easements are in place, the District's construction crew can begin working on this project.

- Hometown Water Association: No updates to report. The District is waiting for the State Water Resources Control Board Division of Drinking Water to decide if they will continue to push for consolidation.

9. Brady Street: Mainline Replacement Project Status

The District's construction crew has finished installation of this first section totaling 2675 lineal feet of 24-inch PVC pipe. This section has now been pressure tested and chlorinated. Today, the chlorinated water is being dechlorinated and drained from the pipe and the bacteriological sampling will take place tomorrow. Two new fire hydrants have been installed. The District is waiting on four more for a total of six. Once this section has passed bacteriological testing, the pipeline will be connected at each end to the system and connected to the 12-inch pipeline that crosses Ward Avenue.

10. Future Agenda Items

- Future capital purchases

11. Adjournment

The meeting was adjourned at 3:42 pm.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

FINANCE COMMITTEE
REGULAR MEETING

REPORT

TUESDAY APRIL 7, 2026 – 3:00 PM
BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

ATTENDEES: Ron Kicinski, Malory Boyd, George Croll, Ty Staheli, John Svika, and Renee Morquecho

1. Call to Order

The Finance Committee Meeting was called to order at 3:00 pm.

2. Committee/Public Comments

None.

3. Fraud Risk Discussion

Description: Discuss potential or actual fraud risks within the organization.

Nothing to report.

4. GA Imported Water Costs

Description: Discuss imported water costs and potential impact to customers' bills

Mr. Croll is working on a presentation going over the WRDA funding process with the Army Corp of Engineers. Director Kicinski is looking at information to verify GA approved invoices and audit expenditures.

5. Financial Statements March 31, 2026 (preliminary)

Description: Presentation to Committee financial report depicting preliminary revenue and expense of the previous fiscal year.

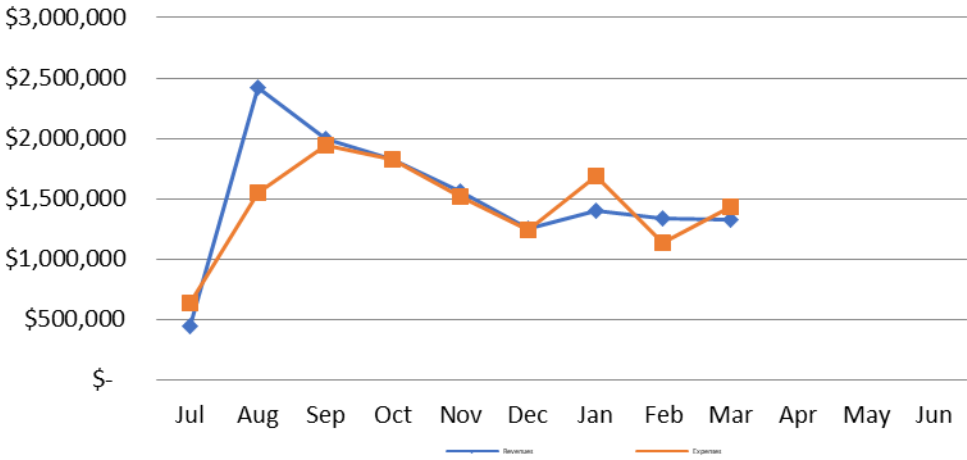
Estimated year-to-date revenues as of March 31, 2026, are \$13,566,233 and expenses are \$12,970,692, therefore revenues exceeded expenditures by \$595,541, which is better than budget by \$685,248.

Staff presented the following spreadsheet, which compares March year-to-date actual to budgeted revenues and expenses by category:

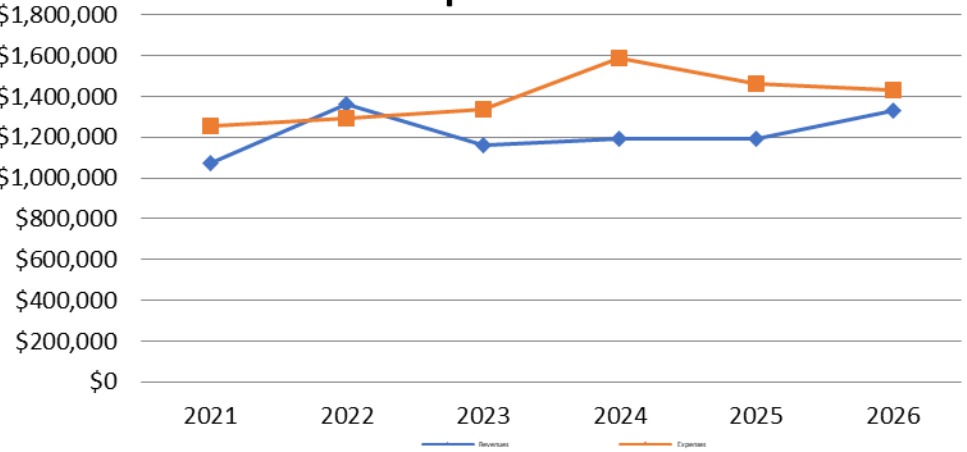
Indian Wells Valley Water District
Revenues vs. Expense
Actuals & Budget through March 2026 (Preliminary)

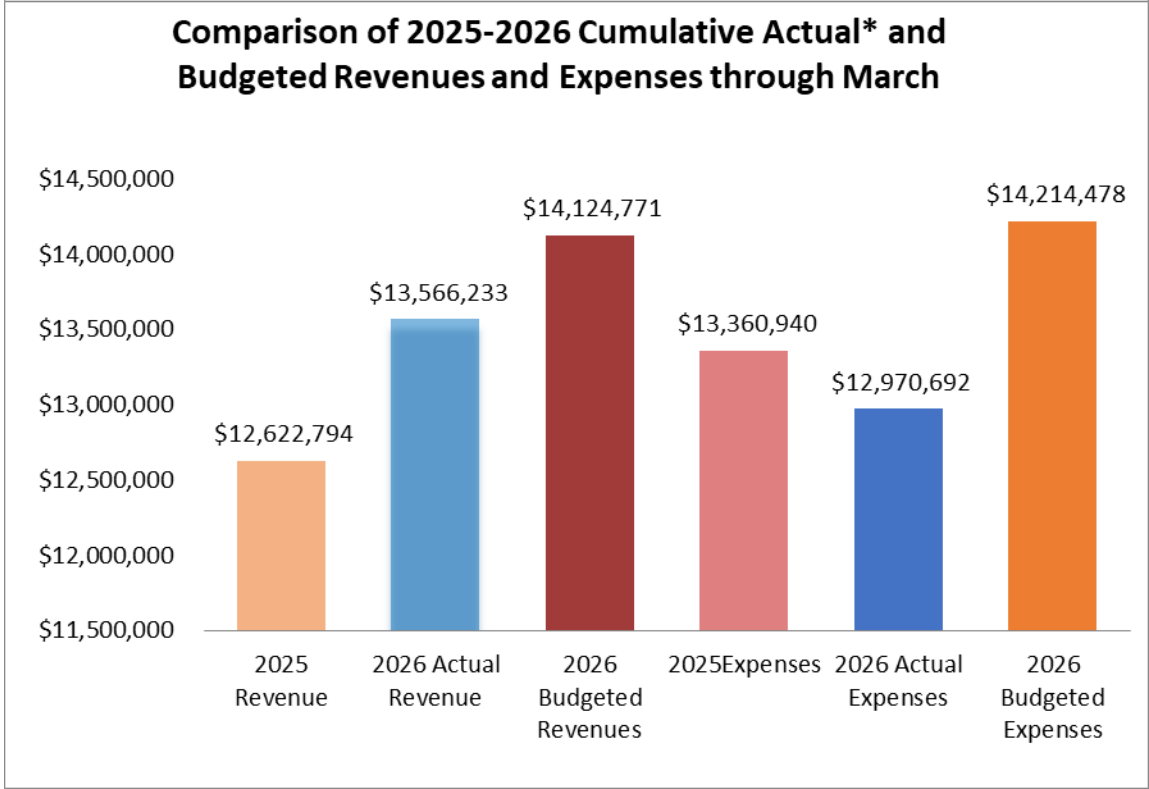
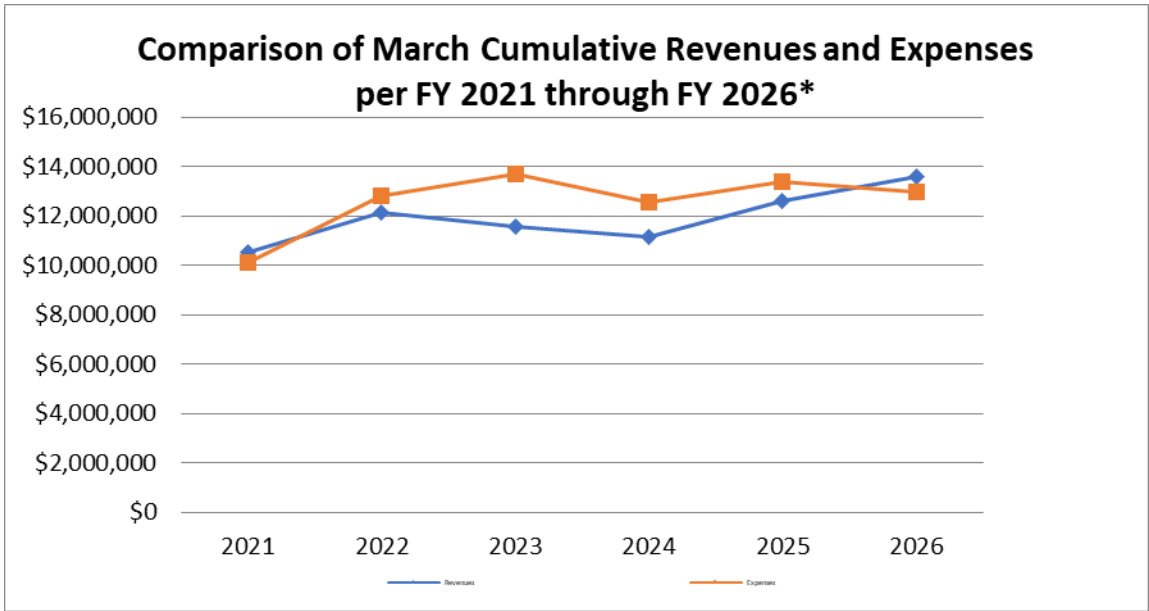
	2026 Budget	YTD Budget	Actuals	Δ
Revenues				
Total Water Sales	14,939,300	10,227,055	10,117,346	-109,709
GSA Fees	3,377,580	2,422,700	2,320,433	-102,267
Total Water Service Revenue	375,900	258,770	327,346	68,577
Total Non-Operating Income	172,400	118,680	163,405	44,725
Capital Contributions	1,594,372	1,097,566	637,703	-459,863
Total Revenues	20,459,552	14,124,771	13,566,233	-558,537
Expenses				
Water Supply	1,907,557	1,422,465	1,235,593	-186,872
Arsenic Treatment Plants	462,519	344,900	123,376	-221,525
Transmission & Distribution	1,898,115	1,415,424	1,068,387	-347,038
Engineering	696,189	519,148	476,470	-42,679
Customer Service	566,939	422,766	298,618	-124,149
Field Services	600,408	447,724	426,981	-20,743
General & Administration	3,169,078	2,363,181	2,095,406	-267,776
Legal	1,500,000	1,118,550	1,130,729	12,179
Legislative	107,100	79,864	84,514	4,649
Depreciation	3,300,000	2,475,000	2,475,000	0
Non-Operating, Interest	1,674,379	1,064,970	1,064,328	-641
Non-Operating, Miscellaneous	437,500	326,244	392,661	66,418
GSA Fees	3,420,830	2,120,132	2,042,607	-77,525
Non-Operating, Conservation	34,200	25,503	14,564	-10,939
Non-Operating, Alternate Water	92,000	68,604	41,459	-27,146
Total Expenses	19,866,814	14,214,478	12,970,692	-1,243,785
Net Revenue Increase (Decrease)	592,738	-89,707	595,541	685,248
Capital Expenditures			1,854,565	
-Bond or Grant Funded			1,329,639	
Debt Service Principle			845,873	
Total GSA Extraction Fee Paid			3,736,629	
Total GSA Replenishment Fee Paid			15,803,170	
			19,539,799	

Comparison of FY 2025-2026 Revenues and Expenses by Month



Comparison of March Revenues and Expenses per Fiscal Year





*Actual Revenues and Expenses are Estimated

6. Accounts Payable Disbursements

Description: Presentation to Committee of Accounts Payable Disbursements reports for Board approval.

The Committee reviewed the accounts payable disbursements totaling \$877,884.43 as follows:

Checks through:	<u>3/12/26</u>	<u>3/26/26</u>
Prepaid	\$ 122,287.54	\$ 79,432.95
Current	<u>627,866.64</u>	<u>109,813.83</u>
Total	<u>\$ 750,154.18</u>	<u>\$ 189,246.78</u>

7. Future Agenda Items

None

8. Adjournment

The Committee adjourned at 3:26 pm.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

ADMINISTRATION/EXECUTIVE COMMITTEE

REGULAR MEETING AGENDA

WEDNESDAY, APRIL 08, 2026

3:00 PM

BOARDROOM OR [ZOOM ROOM](#)

500 W. RIDGECREST BLVD., RIDGECREST

ATTENDEES: Ron Kicinski, David Saint-Amand, George Croll, Renee Morquecho, Ty Staheli, John Svika and Isabel Tejada

1. Call to Order

The meeting was called to order at 3:00 PM

2. Committee/Public Comments

Committee heard comment from Renee Westa-Lusk.

3. Outstanding Public Record Requests (PRR).

None.

4. Conference and Training Travel

No conference or training travel scheduled as of now.

5. Indian Wells Valley Groundwater Authority

The GA cancelled their meeting for this month, nothing new to report on or discuss.

6. Organization Chart Revisions

George Croll explained the proposed changes to the Districts Organizational Chart including the movement of the Water Supply Department to be under the Engineering Manager instead of Operations Manager. This move would better balance the supervisory positions of each management position. The committee discussed the "Distribution Chief Operator" position and title. Committee recommends taking this item to the Board.

7. Job Description Revisions

George Croll explained the job descriptions that are being affected by the Organization Chart revisions. The three job descriptions (Operations Manager, Chief Engineer, and Water Supply Supervisor) are being updated to correctly reflect the changes proposed in the previous discussion. The Committee had questions for staff regarding the Operations Manager job description and the certifications that are required. Committee recommends taking this item to the Board.

8. Draft Agenda for the Regular Board Meeting of April 13, 2026

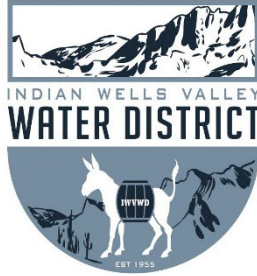
The committee reviewed Agenda and made no changes

9. Future Agenda Items

None.

10. Adjournment

Meeting was adjourned at 3:21 PM



Approval of Minutes

MINUTES OF THE REGULAR BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

March 09,2026

The Regular Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 4:30 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California. **CALL TO ORDER**

The Pledge of Allegiance was led by Mallory Boyd. **PLEDGE**

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Charles D. Griffin
Director Stan G. Rajtora
Director Mallory J. Boyd **ROLL CALL**

DIRECTORS ABSENT: None.

STAFF PRESENT: George Croll, General Manager
Jim Worth, Attorney
Renée Morquecho, Chief Engineer
Tyrell Staheli, Chief Financial Officer
John Svika, Operations Manager
Isabel Tejada, Recording Secretary

AGENDA DECLARATION

Recording Secretary, Isabel Tejada, reported that the agenda for today's Regular Board Meeting was posted on Thursday, March 5,2026. **AGENDA DECLARATION**

CONFLICT OF INTEREST DECLARATION

Director Griffin declared he would be removing himself from closed session regarding Item E **CONFLICT OF INTEREST**

PUBLIC QUESTIONS AND COMMENTS ON CLOSED SESSION

None. **PUBLIC COMMENTS**

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 4:32 p.m.

CLOSED SESSION

The meeting was reconvened in Closed Session at 4:35 p.m. **CLOSED SESSION**

Closed Session was adjourned at 6:00 p.m.

The meeting was reconvened to Open Session at 6:06 p.m.

No action was taken which would require disclosure under the Brown Act.

PUBLIC QUESTIONS AND COMMENTS

The Board heard public comment from Judie Decker, Mike Neel, Evan Zurn, Mike Sinnott, Rene Westa-Lusk, and Arianna Nava.

PUBLIC COMMENTS

CONSENT CALENDAR

MOTION: was made by Vice President Saint-Amand and seconded by Director Griffin approving the Minutes of the February 09, 2026, Regular Board Meeting, February 24, 2026, Special Board Meeting, and Payment of Accounts Payable totaling \$738,887.34. Motion was carried, unanimously. (Ayes: Griffin, Kicinski, Rajtora, Boyd. Nays: None. Absent: Saint-Amand.)

CONSENT CALENDAR

PLANT & EQUIPMENT COMMITTEE

The District is working with the IWVGA on consolidating the Stark Street Mutual water system. Renee Morquecho explained a part of the process is complying with CEQA. Certain projects can be exempt from CEQA, many of the District’s pipeline projects qualify for exemption. Staff asked the committee for authorization to file Notice of Exemption, the committee recommends the Board approve the authorization.

NOTICE OF EXEMPTION

MOTION: was made by Director Boyd and seconded by Vice President Saint-Amand authorizing staff to file Notice of Exemption. Motion was carried, unanimously. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

The District purchased a gooseneck trailer in December for projects, last month there were issues with the truck used to haul the trailer. Ty Staheli explained repairs to the truck would cost about \$30,000 it is a 2008 F450 and the cost would outweigh the benefit. Currently the District has the opportunity to purchase new trucks without applying the electric vehicle mandate. Mr. Staheli reported the District would be reallocating funds that were budgeted for other projects to cover the costs of the trucks. The District received three bids with the lowest being Jim Charlon Ford for right under \$160,000. Staff is asking Board approval to purchase F350 Crew Cab and a F350 Regular Cab.

TRUCK PURCHASE

The Board heard public comment from Judy Decker.

MOTION: was made by Director Rajtora and seconded by Director Griffin authorizing the purchase of two trucks. Motion was carried, unanimously. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

George Croll presented a list of projects that staff identified as priority, staff is look for Board authorization to seek grant funding to complete these projects.

GRANT FUNDING

The Board heard public comment from Mike Neel.

MOTION: was made by Vice President Saint-Amand and seconded by Director Boyd authorizing staff to seek grant funding. Motion was carried, unanimously. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

COMPREHENSIVE ADJUDICATION

The Safe Yield Trial is still set for June 1. Jim Worth reported the expert depositions should conclude in the next week.

The Board heard public comment from Mike Sinnott, Renee Westa-Lusk and Mike Neel.

**COMPREHENSIVE
ADJUDICATION**

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY (IWVGA)

Director Boyd attended the last meeting in place of Director Saint-Amand, he announced the nomination of April Keigwin as the new General Manager of the GA. The Board discussed items on the Agenda for the upcoming meeting on March 11, 2026.

President Kicinski presented a list of questions for Director Saint-Amand to ask the IWVGA.

The Board heard public comment from Judy Decker, Mike Neel and Mike Sinnott.

IWVGA

General Manager Update

George Croll asked to move up item E.7 Review of Connection Fee Policy, the Board agreed. Renee Morquecho explained that the Sales and Service manual currently has connection fee policies that specifically exempt certain Assessment Districts and other outdated agreements from paying some connection fees. The Board had follow up questions and discussions about assessment districts. Director Rajtora requested more information to review before further discussion is had.

Renee Morquecho explained staff would like ADU's (Accessory Dwelling Units) to have their own meters however there are a lot of complex regulations on what fees can be charged for ADU's which is why staff would like Legal to review and update the policy. The Board agreed they would like to review the potential policy.

Mr. Croll highlighted and congratulated some employees who are taking college courses. The Board agreed to add the District's name to a list of Water Districts supporting AB 35 which is a bill that would simplify the process of receiving Proposition 4 funding. Mr. Croll announced the District will be participating in two public outreach events this month; Conservation in the IWV and the Home and Leisure Show.

George Croll presented a report sent by the state that shows the District is in compliance with the objectives set by Conservation as a Way of Life until 2040.

The Board heard public comment from Evan Zurn and Mike Neel.

Engineering Update

Water Systems Consolidations:

- o Inyokern CSD: The State will be planning the next public meeting, no official update at this time.
- o Dune 3: Mr. Worth sent the final legal agreement to the owner, the District is still waiting to hear back from him to finalize and sign the agreement. Mrs. Morquecho reported the District is still waiting on approval from the State Water Resources Control Board to proceed with bidding.

**GENERAL
MANAGER
UPDATE**

**ENGINEERING
UPDATE**

- o Stark Street: Once contractor is on board for Dune 3 the plan is to change order the contract to cover the work needed. The work for Stark Street will be covered by the GA grant. Staff and Legal are working with LAFCO to encompass this area in the District's boundaries. Jim Worth is still reviewing the Reimbursement Agreement that was approved last month, he is working on language that ensures the District is not responsible for finishing work by a certain date.
- o Rademacher Way: The GA has hired a third party to get the final easements needed for the project. The Division of Drinking Water gave the District and official letter approving plans for Phase 2.
- o Hometown Water Association: The District is waiting for approval on the request to extend the beginning and end date of the project.

Renée Morquecho presented some photos of the work being done on Brady Street. The crew is going to finish up the work on the pipeline for this year, they will be flushing and disinfecting the line to get it back in service. Mrs. Morquecho gave praise to the construction crew and the construction inspector for a job well done.

BRADY STREET

The Board heard public comment from Renee Westa-Lusk.

Financial Update

**FINANCIAL
UPDATE**

Ty Staheli reported the District is behind on consumption this year compared to last. Mr. Staheli gave an update on Solar Site security; all cameras are up and functioning.

Mr. Staheli reported year-to-date actual revenue of just over \$12 million which is down about \$500,000 which is due to grant reimbursements. Expenditures to date are just over \$11.6 million which is \$1.1 million below budget. The District has paid \$3.7 million in extraction fees and \$15,803,170 in replenishment fee. Mr. Staheli also reported the bond rating company S&P did update the District's rating from A+ with stable outlook to A+ with negative outlook due to concern that the District will have to purchase water in the future.

Staff provided an update on meter installations; delinquent account turn offs and WaterSmart alerts.

The Board heard public comment from Renee Westa-Lusk.

Operations Update

**OPERATIONS
UPDATE**

John Svika reported there were no new valves turned, staff focused on flushing. There were 216 USA North locates which brings the year to date to 2,342. There was 1 USA South locate bringing the year to date to 4. There were 14 flushes for NO DES which brings the total to just under 10 million gallons year to date. There were 6 after hours calls, 4 service lateral repairs, 5 replacements and a hydrant replacement.

Mr. Svika reported the water supply department has been draining tanks getting them ready for anniversary inspection. There was a coil that went out on Well 17 that staff repaired. Mr. Svika updated the Board on fence damage occurring at Well 30 that is being repaired. Staff is prepping area where the steel building will be going up.

The Board heard public comment from Renee Westa-Lusk.

BOARD COMMENTS/FUTURE AGENDA ITEMS

Director Boyd complimented staff for their hard work.

Director Rajtora commented the GA is not in compliance with their bylaws and he would like to have discussion at a future meeting. Director Rajtora would also like Board to discuss using the initiative process to eliminate the replenishment fee.

**BOARD
COMMENTS/FUTU
RE AGENDA
ITEMS**

DATE OF NEXT REGULAR BOARD MEETING

The date of the next Regular Board Meeting is Monday, April 13,2026.

**DATE OF NEXT
MEETING**

ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned at 8:11 p.m.

ADJOURNMENT

Respectfully submitted,

Isabel Tejada
Recording Secretary

APPROVED: _____

MINUTES OF THE SPECIAL BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

March 24, 2026

CALL TO ORDER

The Special Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 3:00 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California.

PLEDGE

The Pledge of Allegiance was led by Director Griffin.

ROLL CALL

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Mallory J. Boyd
Director Stan G. Rajtora
Director Charles D. Griffin

DIRECTORS ABSENT: None

STAFF PRESENT: Jim Worth, Attorney
Renee Morquecho, Chief Engineer
John Svika, Operations Manager
Isabel Tejada, Recording Secretary

AGENDA DECLARATION

Recording Secretary, Isabel Tejada, reported that the agenda for today's Special Board Meeting was posted on Monday, March 23, 2026.

**AGENDA
DECLARATION**

CONFLICT OF INTEREST DECLARATION

Director Griffin declared he would be removing himself from closed session regarding Item D

**CONFLICT OF
INTEREST
DECLARATION**

PUBLIC QUESTIONS AND COMMENTS

None.

**PUBLIC
COMMENTS**

PRESENTATION BY C.J. BROWN & ASSOCIATES

A PowerPoint of the 2024-2025 Audit results was presented to the Board by Chris Brown of C.J. Brown & Associates. Mr. Brown summarized the rules and standards that they follow when completing an Audit. The Audit essentially ties together the numbers in the General Ledger with the supporting documentation. Mr. Brown expressed the Audit opinion of the District is that all material presented fairly as of June of 2025 and congratulated the District on the clean opinion. Mr. Brown presented the financial highlights of the District such as current assets, current liabilities, total net assets, total revenues, total expenses, capital contributions, and total expenses vs. total revenues.

**PRESENTATION
BY C.J. BROWN
& ASSOCIATES**

The Board heard public comment from Renee Westa-Lusk.

MOTION: was made by Vice President Saint-Amand and seconded by Director Rajtora to accept and file the 2024-2025 Audit results. Motion was carried unanimously, by the following roll call vote:

President Saint-Amand: Aye
Vice President Griffin: Aye
Director Boyd: Aye
Director Kicinski: Aye
Director Rajtora: Aye

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 3:34 p.m.

CLOSED SESSION

**CLOSED
SESSION**

The meeting was reconvened in Closed Session at 3:38 p.m.

Closed Session was adjourned at 4:30 p.m.

The meeting was reconvened to Open Session at 4:34 p.m.

No action was taken that requires disclosure under the Brown Act

DATE OF NEXT REGULAR BOARD MEETING

**DATE OF NEXT
BOARD MEETING**

The date of the next Regular Board Meeting is Monday, April 13, 2026.

ADJOURNMENT

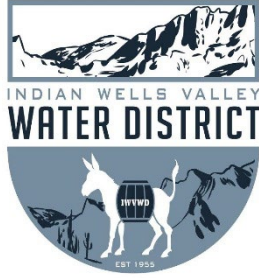
ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned at 4:34 p.m.

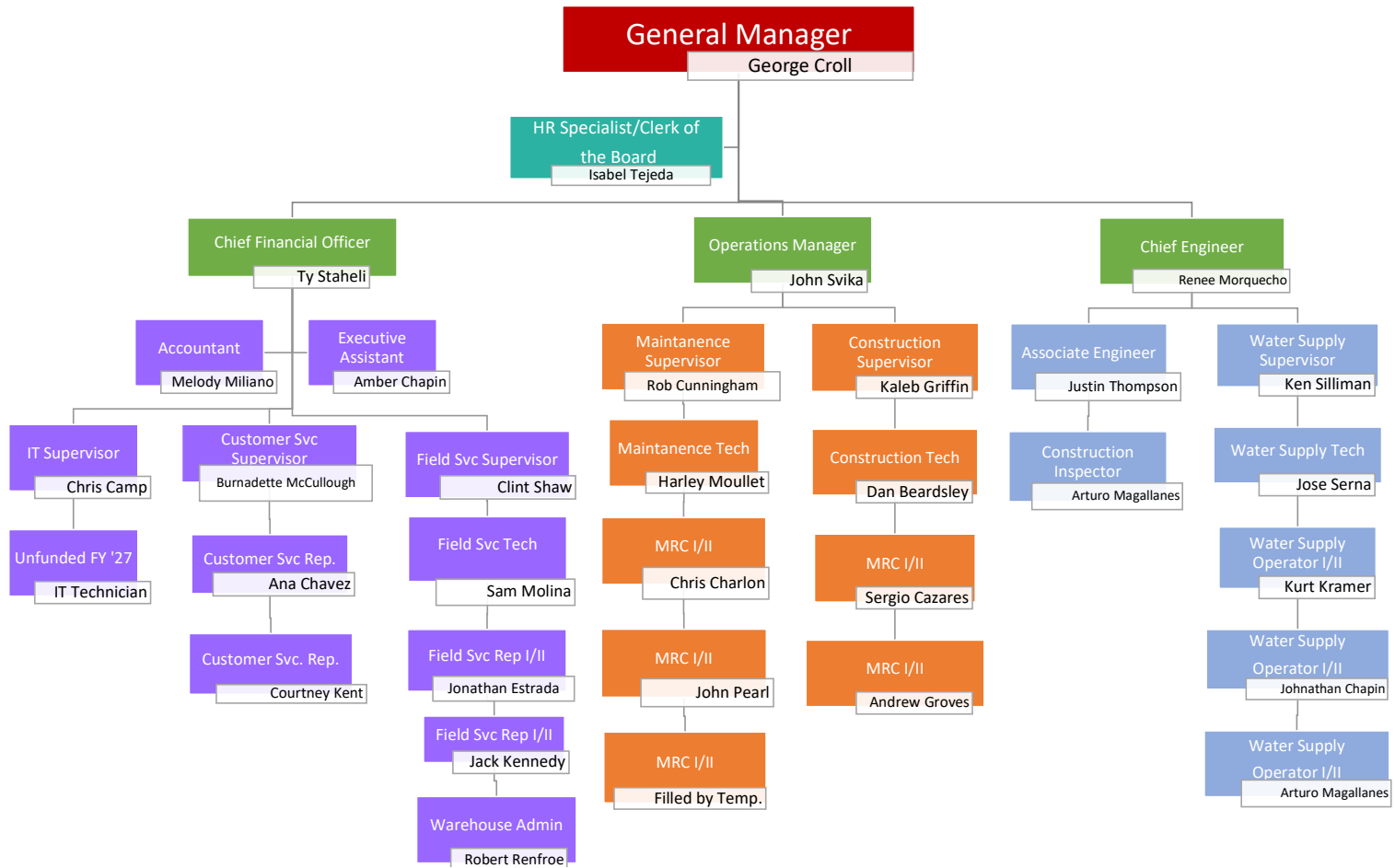
Respectfully submitted,

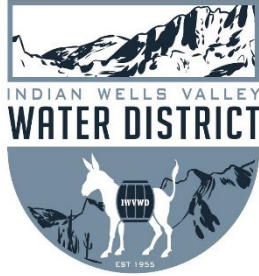
Isabel Tejada
Recording Secretary

APPROVED: _____



9.B.1.





9.B.2.

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

Chief Engineer (Revised: 04/01/26)

Position Overview

Position Title:	Chief Engineer
Employment Classification:	Exempt
Departments:	Engineering & Water Supply
Reports To:	General Manager

Job Summary

To manage the Engineering Department including engineering; chemical, bacteriological and biological reviews; regulatory compliance; and related technical and administrative assignments. When assigned by the General Manager, assist and support the General Manager, including acting as General Manager.

Supervision

Minimal. Direction is provided by the General Manager, as needed.

Directly supervise Engineering support staff including the Assistant/Associate/Senior Engineer, Water Supply Department and others as assigned.

Distinguishing Characteristics

Serves as a high-level manager overseeing water system planning, design, and regulatory compliance. The Chief Engineer is responsible for presenting technical information and updates to the public and Board of Directors. Manages complex water infrastructure projects, including water treatment systems, pipelines, and pumping stations. Ensures the District complies to State and Federal regulations regarding water quality, and environmental regulations. Attendance at various meetings, including safety meetings.

Essential Duties and Responsibilities

- Provide leadership by example; establish and maintain quality standards.
- Maintain District Engineering standards manual and review plans for compliance with District standards; draft engineering plans and specifications for District projects.
- Responsible for monitoring the requirements of and responding to regulatory agencies regarding respective technical and administrative requirements.
- Hazardous substance management, permitting, and compliance with EPA and the State Department of Toxic Substance Control regulations.

- Research records for impacts to District facilities upon receipt from City, County, or private developer of proposed construction projects. Responds to originator for any District requirements.
- Perform computer analysis for engineering calculations and design.
- Prepare construction bid packages, including adjusting contract documents, technical specifications, and special provisions for specific project requirements.
- Prepare plans, maps, technical specifications, and special provisions for specific projects.
- Oversee maintenance of District's Geographic Information System.
- Responsible for water quality testing programs, quality and production record-keeping and reporting.
- Responsible for maintaining engineering drawings and records.
- Assist with and attend various Board and Committee meetings.
- Assist in development of budgets and monitor capital projects.
- Assist in performing rate studies, water production and consumption analysis; file annual water consumption/production/quality reports with respective agencies.
- Draft RFPs/RFQs and scope of services for outside services.
- Make effective oral and written presentations to groups within and outside the District.
- Maintain sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Perform other duties as assigned.

All other temporary work assignments which are infrequently assigned, and not covered above, shall be considered non-essential tasks, duties or responsibilities.

Skills and Abilities

Knowledge of:

- Scientific principles applicable to the production and distribution of potable water.

- Complex principles and practices of public utility engineering, including all aspects of design and construction.
- Basic management practices.
- General regulatory procedures.
- Communication protocol with public and other agencies.

Ability to:

- Communicate clearly and effectively, both orally and in writing.
- Learn the technical aspects of water production and distribution including water quality.
- Properly interpret and make decisions in accordance with applicable laws, regulations and policies.
- Establish and maintain effective working relationships with others.

Minimum Qualifications

Any Combination of experience and education that provides the required knowledge and abilities is qualifying, along with the specific licenses/certifications as outlined below.

- **Experience:** Minimum of two years' work experience preferred at the level of an Associate/Senior Engineer. Familiarity with the codes and regulations related to drinking water is desirable. Must possess strong oral and written communication skills. Familiarity with computer applications including AutoCAD, GIS and water hydraulic modeling software is a plus.
- **Education:** Minimum of a Bachelor of Science degree in Civil, Environmental, or Mechanical Engineering from an accredited college or university. Academic course work should have included hydraulics and the principles of water treatment. Graduate degree is a plus.
- **Certifications:** None.
- **Licenses:** Registration as a Professional Civil Engineer in the State of California is required. If applicant possesses a P.E. license from another state, applicant must obtain a California P.E. license within two years of hire date. Must possess State of California Class C Driver's License.

Must successfully complete a physical examination and drug screen. Must have a driving record acceptable to the District's insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

Equal Employment Opportunity

The Indian Wells Valley Water District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, veteran status, genetic information, or any other protected category under federal, state, or local law.

Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

Chief Engineer: Revised Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

OPERATIONS MANAGER (Revised: 04/06/26)

Position Overview

Position Title:	Operations Manager
Employment Classification:	Exempt
Departments:	Construction & Maintenance
Reports To:	General Manager

Job Summary

Manages Construction and Maintenance departments of the District. Works with other departments including but not limited to Finance, Field Services, Customer Service and Engineering to ensure reliable and cost-effective service is provided to customers. Assist and support the General Manager, including acting as General Manager when assigned.

Supervision

Minimal. Direction is provided by the General Manager as needed

Directly supervise Maintenance and Construction Supervisors and sets standards and goals for their crews.

Distinguishing Characteristics

Serves as a high-level manager overseeing water distribution and infrastructure maintenance while ensuring regulatory compliance. Communicates operational updates and issues to the public, regulatory agencies and the Board of Directors. The Operations Manager is responsible for preparing and managing operating budgets and managing consultant contracts.

Attendance at various meetings, including safety meetings.

Essential Duties and Responsibilities

- Directs and participates in the development and implementation of goals, objectives, policies, and procedures; supervises and participates in the preparation and implementation of the department's budget; monitors all expenditures; directs the purchase of equipment and materials, and discretionary costs.
- Perform research and prepares recommendations; meet and confer with employees and management personnel to resolve problems and coordinate activities.
- Perform new employee selection as a member of hiring committees for positions directly

supervised and as directed by management. Also selects hiring panels for second level employees in conjunction with HR. Conducts or directs staff training and development; reviews and evaluates employee performance; recommends and initiates disciplinary actions for employees directly supervised, acts as second level review for disciplinary actions taken by subordinate supervisors.

- Plan, schedule and direct construction and maintenance personnel; train operations staff, recommend hiring and promotions and reassignments and discipline staff as appropriate according to established procedures; implement proper operating practices for water system operation; monitor facilities for proper operation and efficient performance.
- Confers with engineers, contractors, District staff, representatives of other public agencies, developers, and members of the general public in addressing problems and issues of concern to the District.
- Lead for emergency response planning and coordination with local Agencies, City, County, and State. Member of the local Emergency Operations Center along with the General Manager to provide 24/7 response coordination when needed. Lead for local exercises and coordination with other Agencies supporting multiple Agency response training and exercises.
- Advises and otherwise provides assistance to District Management, District staff, and the public regarding the operations of the District's water distribution system; responds to inquiries and provides information regarding District policies and procedures; ensures compliance with laws, rules, or regulations related to water distribution/ systems; regularly attends Board of Directors' meetings to present issues concerning the operations of the District.
- Prepare various reports for District Management and Board of Directors on process control, submit monthly and annual reports to regulatory agencies; compile data of water system operation.
- Assist operations staff with facilities operation duties as necessary.
- Monitor cost effectiveness of all operations, maintenance, and any related construction activities of the District.
- In coordination with fiscal and warehouse departments, provide management support for the requisition of supplies, vehicles, large equipment, maintenance items, materials, etc., to operate and maintain the system. Advocates for funding and personnel needed to implement needed system upgrades and preventative maintenance.
- Oversee the establishment and compliance of policies, procedures, schedules and operations methods.

- Develop and implement an effective safety program that motivates staff to think and act safely and promotes compliance with Federal and State Occupational Safety and Health regulations.
 - Conduct health and safety survey audits.
 - Prepare and implement work-site specific written safety plans.
 - Conduct and document safety training and comply with OSHA record keeping requirements.
 - Develop and coordinate District Emergency Response Plan. Schedules training and exercises of the Emergency Response Plan.
 - Prepare, review, and submit periodic reports regarding safety, and disaster preparedness responsibilities.
- Maintain sound client/public relationships to ensure satisfaction with the District's performance.
- Respond to emergency conditions to ensure that the system is operated and maintained.
- Assist in preparation of the budget as it relates to operations/maintenance requirements.
- Perform other duties as assigned.

All other temporary work assignments which are infrequently assigned to the Water Supply positions, and not covered above, should be considered non-essential tasks, duties, or responsibilities.

Skills and Abilities

Knowledge of:

- Theory and practice of the operations and maintenance of water transmission and distribution systems.
- Regulatory requirements associated with operations and maintenance.
- Safety requirements related to operations and maintenance.
- Principles of organization, administration, budget and personnel management.

Ability to:

- Plan, organize, lay out, assign and schedule respective tasks.

- Supervise the maintenance of records and reports.
- Prepare reports and provide information related to operations and maintenance.
- Communicate clearly and effectively both orally and in writing.
- Establish good public relations with public, other agencies, etc.
- Supervise and evaluate employees' performance.
- Ability to physically perform the field supervision and inspection of Maintenance and Construction crews.

Minimum Qualifications

Any Combination of experience and education that provides the required knowledge and abilities is qualifying, along with the specific licenses/certifications as outlined below.

- **Experience:** Five years of experience supervising the work of crews or journey level trade workers in the construction, maintenance and repair of water systems. Knowledge and experience in repairing infrastructure and troubleshooting equipment is desirable. Additional experience as Hazard Management or Safety Officer is a plus.
- **Education:** An Associate Degree in Science, Engineering, Technology, Business Administration or related field. A Bachelor of Science degree may substitute for some level of experience.
- **Certifications:** Must possess current State of California Water Distribution Grade 3 certifications.
- **Licenses:** Must possess State of California Class C Driver's License.

Must successfully complete a physical examination and drug screen. Must have a driving record acceptable to the District's insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

Equal Employment Opportunity

The Indian Wells Valley Water District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, veteran status, genetic information, or any other protected category under federal, state, or local law.

Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

Operations Manager: Revised Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:

DRAFT

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

CONSTRUCTION SUPERVISOR (Revised: 04/08/26)

Position Overview

Position Title:	Construction Supervisor
Employment Classification:	Non-Exempt
Department:	Construction
Reports To:	Operations Manager

Job Summary

Reports to the Operations Manager to implement District policy and requirements as it pertains to the Construction element in conjunction with other elements of the Water District. Exercises supervisory duties over the Construction Crew; maintains operations, personnel, and equipment to the District's standards. Ensures that water quality and quantity meet regulatory requirements and customer demands.

Supervision

Minimal direction provided by Operations Manager,.

Provide direct supervision of the Distribution Maintenance/Repair/Construction (MRC) operators on the Construction crew in the performance of a variety of journeyman tasks related to the construction, maintenance, and operation of water distribution systems.

Distinguishing Characteristics

As the Construction Supervisor you will serve as an active, working member of the Construction crew. All essential job duties, responsibilities, and requirements for MRC operators are applicable to this Supervisor position, unless otherwise stated herein. Serves as "Chief Operator" as defined in California Code of Regulations, Title 22, Table 63770 "Operator Certification". In the absence of the Operations Manager, Distribution CO will be responsible for oversight of all day-to-day distribution operations.

Essential Duties

- Maintain current active working knowledge on drinking water guidelines and standards as described by the California Department of Public Health, Environmental Protection Act, and local authorities. Follows and enforces such regulations and standards to ensure the production of safe drinking water that meets required standards. Includes managing emergency and unscheduled work, including after-hours (stand-by) response.
- Plan, assign, and prioritize all job duties for Construction crew operators and ensuring that jobs are performed to District standards.

- Monitoring the excavation, shoring, backfilling, and resurfacing of maintenance areas.
- Monitoring and controlling cost of labor, materials, and operating expenses for Construction Crew.
- Prepares documents for equipment procurement; participates in the bid process for maintenance and repair projects.
- Assists in the construction and field inspection processes for Capital Improvement Program projects and private developments to ensure contractors and developers compliance with District standards; attends pre-construction meetings; performs detailed plan checks of construction and design to ensure adherence to established policy and sound engineering practices.
- Maintaining daily lists of materials needed or on hand; reporting all materials used to warehouse administrator.
- Communicating with various cities, county, and state agencies to coordinate and accomplish the work assignment.
- Meeting with Operations Manager for job reviews and planning.
- Supervising use of specialized equipment involved in construction operations.
- Overseeing weekly source water sampling required by regulations.
- Ensuring that all construction personnel are working under safe conditions; promoting and maintaining employee safety; and ensuring compliance with all safety rules and regulations.
- Executing the selection, training, professional development, and work evaluation of construction personnel including but not limited to, discipline, evaluations, and training of potential supervisors.
- Working with Operations Manager in developing operational and capital improvement budgets for Construction Department.
- Maintaining sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Maintaining various records including, but not limited to, time records, equipment, materials, assignments, projects, accident reports, safety meetings, etc.
- Staying current on the status of current and pending regulatory legislation; recommends

changes to current policies and procedures in order to comply with changes in legislation.

- Assisting in the administration and enforcement of all policies, including, but not limited to, Equal Employment Opportunity requirements, Employee Assistance Program, and employee performance appraisal programs, in a fair and consistent manner.
- Exhibiting a positive work attitude; cultivating cooperative and respectful culture.
- Attending various meetings, as needed. Including bi-weekly safety meetings.
- Assisting supervisors and personnel in other departments as needed.
- Performing other duties as assigned.

All other temporary work assignments which are infrequently assigned to the Distribution Maintenance/Repair/Construction positions, and not covered above, should be considered non-essential tasks, duties, or responsibilities.

Skills and Abilities

Knowledge of:

- Must possess working knowledge of all materials, vehicles, tools, and equipment necessary for proper completion of all Distribution Maintenance/Repair/Construction tasks.
- Must possess strong knowledge and understanding of various water disinfection methodologies.
- Must be proficient in the operation of desktop computers, printers, and scanners.
- Must be proficient in Microsoft office products or equivalent to Word, Excel. Ability to learn CMMS, and GIS software for work-orders and asset management.

Ability to:

- Must possess reading, mathematics, written and oral language abilities in order to perform the essential functions of the job as outlined in Section Eight.
- Must be able to operate and maintain all hand tools, power tools, and heavy equipment necessary for proper completion of all Distribution Maintenance/Repair/Construction tasks.
- Must be able to safely operate and maintain assigned motor vehicle.

- Must be able to operate a telephone and two-way radio, knowledge, and proper use of hand signals for equipment operation and material handling, and communicate with office personnel, co-workers, and the public.
- Must be able to respond to after-hour emergencies within 30 minutes of notification, as necessary.
- Must be able to make sound, independent decisions within established policy and procedural guidelines.
- Must be able to organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Must be able to maintain sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Must be able to maintain sound and cooperative working relationships with co-workers, crew leaders, and management to ensure output of a good and efficient product of service.
- Must be able to interpret and apply District, State, and Federal policies, procedures, rules, and regulations.

Minimum Qualifications

In order to be considered for this position, the applicant must meet all of the criteria below.

- **Experience:** A minimum of three years of experience in Distribution Maintenance/Repair/Construction operations.
- **Education:** Must possess High School Diploma, or equivalent certification.
- **Certifications:** Must possess current State of California Water Distribution Grade 3.
- **Licenses:** Must possess State of California Class B Driver's License.

Physical Requirements and Working Conditions

The physical requirements and the physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

Equal Employment Opportunity

The Indian Wells Valley Water District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, veteran status, genetic information, or any other protected category under federal, state, or local law.

Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

Construction Supervisor: Revised Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

Water Supply Supervisor (Revised: 04/06/26)

Position Overview

Position Title:	Water Supply Supervisor
Employment Classification:	Non-Exempt
Department:	Water Supply
Reports To:	Chief Engineer

Job Summary

Serves as the primary manager of day-to-day water supply operations, ensuring compliance with applicable Federal, State, and local regulations to ensure water supplied to Indian Wells Valley Water District (“IWVWD”) customers meets all standards. Exercises supervisory duties over the water supply work crew; maintain operations, personnel, and equipment to the District’s standards. Ensure water quality and quantity meet regulatory and customer requirements.

Supervision

Minimal direction provided by the Chief/District Engineer, as needed.

Provide direct supervision of the water supply operators.

Distinguishing Characteristics

Serve as an active, working member of the water supply crew. All essential job duties, responsibilities, and requirements for Water Supply workers are applicable to this Supervisor position, unless otherwise stated herein. Serves as “Chief Operator” as defined in California Code of Regulations, Title 22, Division 4, Chapter 13 “Operator Certification”. Water Supply Supervisor will be responsible for oversight of all day-to-day operations of the water treatment facilities.

Essential Duties and Responsibilities

- Maintain current active working knowledge on drinking water guidelines and standards as described by the California State Water Resources Control Board, Environmental Protection Agency, and local authorities. Follows and enforces such regulations and standards to ensure the production of safe drinking water that meets required statutes. Including the removal of Hazardous Waste that is generated by the Arsenic Removal Facilities.
- Plan, assign, and prioritize all job duties to water supply personnel including water

production, treatment, and storage, and ensuring that jobs are performed to District standards.

- Monitoring and control cost of labor, materials, and operating expenses for the Water Supply Department.
- Making weekly inspections of all well houses, treatment facilities, boosters, and water storage tanks.
- Meeting with the Chief Engineer for job reviews and planning.
- Supervising use of specialized equipment involved in water treatment plant operations.
- Scheduling preventive maintenance of water treatment plants, well houses, and pumping facilities.
- Conducting source water sampling and testing for total coliforms and organic/inorganic constituents as required by regulations.
- Monitoring laboratory methods and test results. Ensuring that corrective action is taken when necessary.
- Ensuring that all water supply personnel are working under safe conditions; promoting and maintaining employee safety; and ensuring compliance with all safety rules and regulations.
- Executing the selection, training, professional development, and work evaluation of water supply personnel including but not limited to, discipline, evaluations, and training of potential supervisors.
- Provides input to the Chief Engineer in developing operational and capital improvement budgets for the Water Supply Department.
- Ensures that instrumentation at new sites is adequate to SCADA system needs.
- Maintaining sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Maintaining various records including, but not limited to, time records, water production, water treatment, power consumption, hydraulics data, equipment, materials, assignments, projects, accident reports, safety meetings, etc.
- Assist in the administration and enforcement of all policies, including, but not limited to, Equal Employment Opportunity requirements, Employee Assistance Program, and

employee performance appraisal programs, in a fair and consistent manner.

- Exhibit a positive work attitude and cultivate a cooperative and respectful culture.
- Attending various meetings, as required. Including bi-weekly safety meetings.
- Assisting supervisors and personnel in other departments as needed.
- Performing other duties as assigned.

All other temporary work assignments which are infrequently assigned to the Water Supply positions, and not covered above, should be considered non-essential tasks, duties, or responsibilities.

Skills and Abilities

Knowledge of:

- Must possess strong knowledge and understanding of three phase motor controls, power panels, and motors.
- Must possess strong knowledge and understanding of current pumping and water treatment plant mechanical equipment, electronics, hydraulics, telemetry, maintenance, inspections, and troubleshooting.
- Must possess strong knowledge and understanding of various water disinfection and treatment methodologies.
- Must be proficient in the operation of desktop computers, printers, and scanners.
- Must be proficient in Microsoft Office, with the ability to learn and effectively use GIS software and system for work order processing and asset management, and to operate a computerized SCADA network.
- Must possess reading, mathematics, written and oral language abilities in order to perform the essential functions of the job.
- Must be able to operate and maintain electric well motors to pump water.
- Must be able to operate and maintain stand-by generators to run pumping equipment.
- Must be able to operate cranes to lift valves, motors, pumps, and other appurtenances.

- Must be able to read and understand diverse types of wiring schematics.
- Must be able to operate and maintain all hand tools, power tools, and heavy equipment necessary for proper completion of all Water Supply tasks.
- Must be able to monitor, repair, and troubleshoot a variety of District hardware and software, including but not limited to, SCADA, HMI, PLC, IP Radio, Network Monitors, Security Camera System and Site Security Systems.
- Must be able to safely operate and maintain assigned motor vehicle.
- Must be able to use electric diagnostic equipment to measure currents, amps, voltages; troubleshoot, evaluate, and repair electrical equipment including three phase equipment up to 600V.
- Must be able to operate a telephone and two-way radio; knowledge, and proper use of hand signals for equipment operation and material handling; and communicate with office personnel, co-workers, and the public.
- Must be able to respond to after-hour emergencies within 30 minutes of notification, as necessary.
- Must be able to maintain sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Must be able to make sound, independent decisions within established policy and procedural guidelines.
- Must be able to organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Must be able to interpret and apply District, State, and Federal policies, procedures, rules, and regulations.

Minimum Qualifications

In order to be considered for this position, the applicant must meet all of the criteria below.

- **Experience:** A minimum of five years of experience in water supply operations.
- **Education:** Must possess High School Diploma, or equivalent certification.
- **Certifications:** Must possess current State of California Water Treatment Grade 3 and Water Distribution Grade 3 certifications.

- **Licenses:** Must possess State of California Class C Driver’s License.

Must successfully complete physical examination and drug screen and possess a valid California driver’s license with a driving record acceptable to the District’s insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

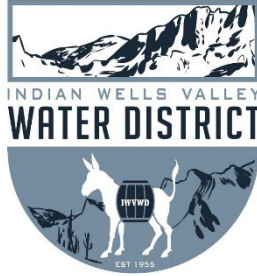
Equal Employment Opportunity

The Indian Wells Valley Water District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, veteran status, genetic information, or any other protected category under federal, state, or local law.

Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

Water Supply Supervisor: Revised Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:



9.C.1.



MEMORANDUM

DATE: April 6, 2026

TO: BOARD OF DIRECTORS

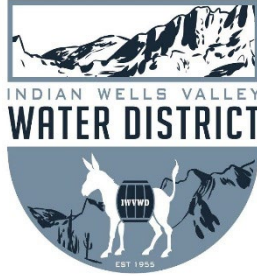
FROM: RENEE MORQUECHO

SUBJECT: CONSTRUCTION OF TEMPORARY PAVEMENT REPLACEMENT
ACCEPTANCE OF CONTRACT WORK FY 2025-26

All work performed by Eric Onstott Construction for Fiscal Year 2026 has been completed. Currently, the District is withholding retention in the amount of \$12,514.20. The Work was essentially completed on February 4, 2026.

The District plans to continue using Onstott for up to three fiscal years if the rates are not increased. A new Work Order will be issued July 1, 2026 for the next fiscal year.

Since the Contract Work will be completed in accordance with the Contract documents, I recommend the Board accept said work in the amount of \$250,285.11. Subsequent to Board acceptance, the District will verify all work has been completed satisfactorily and then release retention.



9.C.2.

Eric and Robin Onstott
1131 E. Jarvis Avenue
Ridgecrest, CA 93555
760 379-0302

March 30, 2026

TO: IWV Water District – Attention Board of Directors

REGARDING: Parcel # 477-020-23 at 240 S. Gordon, Ridgecrest- Variance for Water line to property

Hello,

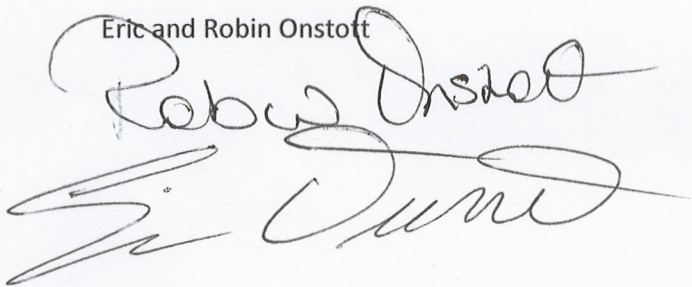
We are in the process of putting in a dry storage at 240 S. Gordon Street.

We are asking for a variance for the minimum of what we can do to get the water line to our property and to extend from Church Street to South West corner of our parcel/property at 240 S. Gordon Street, Ridgecrest. APN 477-020-23.

We appreciate your time and consideration.

Thank you,

Eric and Robin Onstott

The image shows two handwritten signatures in black ink. The top signature is for Robin Onstott, written in a cursive style. The bottom signature is for Eric Onstott, also in cursive. The names are written over the printed name 'Eric and Robin Onstott'.

S Downs St

S Sierra

132

W California Ave

W California Ave

W California Ave

737

Gordon St

APN 477-020-23

3644

201

S Sierra View St

224

744

740

736

732

728

716

712

708

231

700

642

W Church Ave

W Church Ave

W Church Ave

W Church Ave

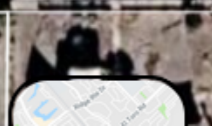
S C St

300

301

St

701

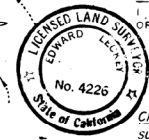


mon. in lamphole NW cor. Sec. 4 27/40

West Ridgcrest Boulevard
N 89° 59' 52" W 1322.96'

West California Avenue
N 89° 54' 05" E 1320.76'
330.19'

SURVEYOR'S CERTIFICATE ~ THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECT AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF Lyle Myron Johnson and June Irene Johnson on June 4, 1979. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.



CITY ENGINEER'S CERTIFICATE ~ THIS MAP CONFORMS WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE.

DATED 9/2/79
CITY ENGINEER Edward Leckey

RECORDER'S CERTIFICATE ~ FILED THIS 11 DAY OF September, 1979, AT 10:00 A.M. IN BOOK 23 OF PARCEL MAPS AT PAGE 113, AT THE REQUEST OF EDWARD LECKEY.

COUNTY RECORDER RAY A. VERCAMMEN BY James Cunningham ASSISTANT RECORDER

NOTES ~
1. THE BLUE BORDER INDICATES THE BOUNDARY OF THE LAND SUBDIVIDED BY THIS MAP
2. ALL DISTANCES AND DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF
3. PURSUANT TO CALIFORNIA SUBDIVISION MAP ACT AND IN ADDITION TO ANY OTHER APPLICABLE REQUIREMENTS, NO BUILDING PERMIT SHALL BE ISSUED FOR ANY WORK ON THE WITHIN PARCELS UNLESS EACH SUCH PARCEL IS SERVICED BY (1) WATER FROM A PUBLIC DISTRICT OR UTILITY, (2) CITY SEWERS AND (3) AN IMPROVED AND DEDICATED ROAD.

~ LEGEND ~

- MONUMENT FOUND AS SHOWN P.M. ~ PARCEL MAP O.R. ~ OFFICIAL RECORDS
- ⊙ SET 5/8" SQUARE IRON PIN STAMPED LS 4226
- [] RECORDED PER TRACT NO. 3526, MAP BOOK 23, PAGE 100

A reservation exists over portions of this parcel map for water rights as recorded December 28, 1926 in Book 162, Page 103 of Official Records.

NORTH
Scale: 1" = 60'

BASIS OF BEARING ~ The bearing of N 89° 48' 01" E for the South line of the NW 1/4 of the NW 1/4 of Section 4, T. 27S., R. 40E., M.D.M. as shown on Tract Map No. 3526 recorded in Map Book 23, Page 100 in the Kern County Surveyor's office was used as the basis of bearings shown on this map.

Fed 2x2 hub, no tag down 0.2 feet.
Set 3/4" iron pipe, tagged LS 4226 down 0.3 feet for NW 1/6 cor. Sec. 4 27/40

Conc. mon. in lamphole for CN 1/6 cor. Sec. 4 27/40

PARCEL MAP NO. 5434
IN THE INCORPORATED CITY OF RIDGECREST

Being a division of the West 1/2 of the SE 1/4 of the NW 1/4 of the NW 1/4 of Section 4, T. 27S., R. 40E., M.D. in the City of Ridgcrest, Kern County, California.

South Downs Street
N 0° 32' 37" E 1330.13'

Gordon Street
N 0° 38' 23" E 663.91'

West Church Avenue
N 89° 48' 01" E 2637.10'

TRACT NO 3526
PER MAP BK 23 PG 100

Parcel 1
3.77 Acres Gross
3.22 Acres Net

Parcel 2
14888 # Gross
8034 # Net

Parcel 3
9955 # Gr.
8155 # Net

Parcel 4
29857 # Gross
24457 # Net

30' offer of dedication per Bk. 5216 Pg. 2463 O.R.

30' private access easement per Bk. 3711, Pg. 822 O.R.

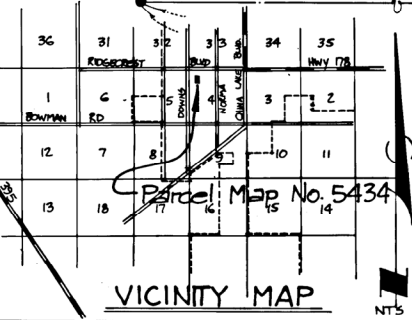
30' offer of dedication per Bk. 5216, Pg. 2463 O.R.

30' offer of dedication per Bk. 5216 Pg. 2463 O.R.

Conc. mon. tagged LS 3662 for NW cor. Tract No. 3526
[659.57] [659.28]

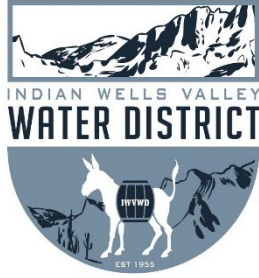
Conc. mon. tagged LS 3468 for NE cor. Tract No. 3526

20' utility easement (sewer) for the City of Ridgcrest, successors in interest to Ridgcrest Sanitation District per Bk. 2287, Pg. 128 O.R.



#27165

11-4a PM 5434 M-1



9.C.3.

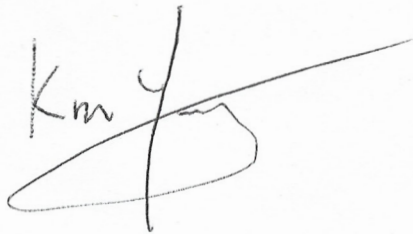
3/16/2026

IWV Board of Directors

Hi, my name is Kim Young and I am the property owner at 1360 N Brady street Ridgecrest, Ca. 93555. I am requesting to set a meter on Reeves street because there is no main line hook up that fronts my property and a main running down the back of my property will dead end at my property with no potential chance of any other future hook ups to it.

Thanks for your consideration

Kim Young

A handwritten signature in black ink, appearing to read 'Kim Young', with a large, sweeping flourish extending to the right.



8" PVC

8" PVC

2018

2018

W Reeves Ave

1380

Yucca

N Monache St

1360

Yucca

N Mcnache St

1646

Yucca

N Monache St

1646

10" STL

W Ward Ave

2002

2" PVC

10" STL

10" STL

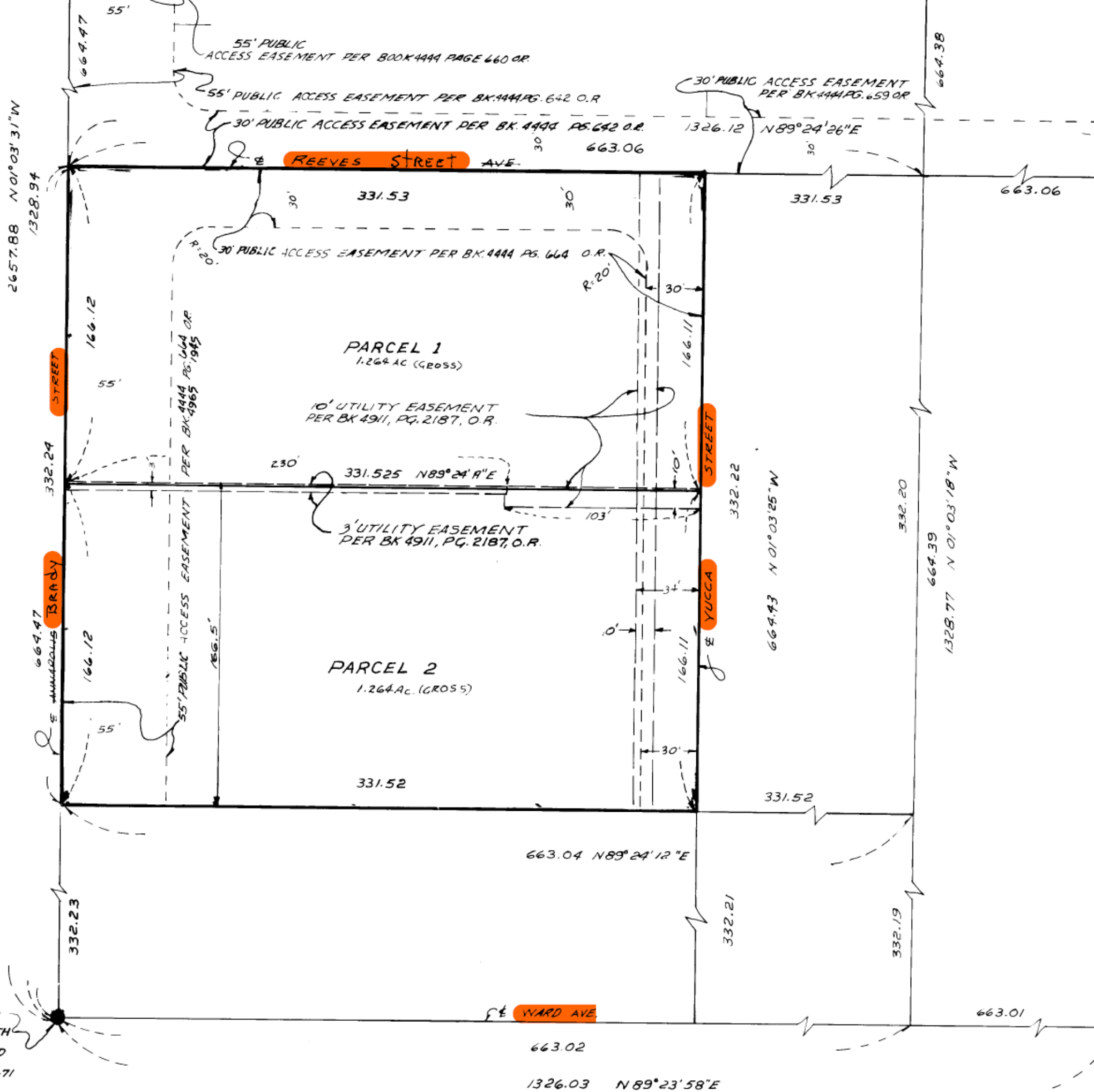
16" PVC

2002

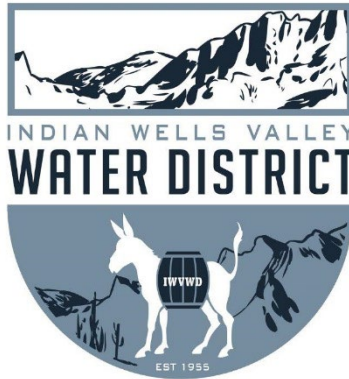
STATE OF CALIFORNIA
 COUNTY OF KERN
 I, RAY A. VERCAMMEN, County Recorder of KERN COUNTY,
 Do hereby certify that the annexed is a whole, true and correct
 copy of the original Parcel Map 3269
 Book 16 of Parcel Maps of Pages 94 now in my office.

Ray A. Vercommen
 COUNTY RECORDER

BY: *Jane Cunningham*
 ASSISTANT COUNTY RECORDER



W 1/4 COR. SEC. 29, 26/40
 KERN CO. 2" I.P. WITH
 COPPER TAG MARKED
 1/4 COR. 30-29, 12-22-71



The Mission of the

Indian Wells Valley Water District

is to deliver the highest quality water at the best possible price while continuing to serve as respectful stewards of the environment.

The Vision of the

Indian Wells Valley Water District

is to provide for self-sustaining water resources now and for generations to come.

Board of Directors